

<b>DATE</b>	<b>10 April 2019</b>	<b>VENUE</b>	<b>28 Hamilton Street East Fremantle</b>
<b>SUBJECT</b>	Committee Meeting	<b>ATTENDEES:</b> K. Alexander, C. Hutcheon, K. Castle, E. Turton, C. Hebron, J. Turner, K. Adamson, E. Hart, K. Castle, J. DeCastro	
<b>FROM</b>	Elizabeth Turton	<b>APOLOGIES:</b> D. Ruggiero, J. Basire, N. Greenwell, R. Cook, C. Booth	
<b>MEETING No.</b>	20190410		
<b>START TIME</b>	7.00pm	<b>FINISH TIME</b>	8.35pm

No.	Item	Action
1	<b>Welcome</b>	
	Ken welcomed everyone to the meeting, apologies were recorded	
2	<b>Matters arising from previous minutes</b>	
	<p>Previous Minutes 20190206 have been signed by Ken Alexander.</p> <ul style="list-style-type: none"> <li>(a) Kevin said that he has not yet put in a request to Curtin Radio for weekly advertising. He has however had an interview on Capital 101.7FM Radio</li> <li>(b) Eva said that alternative training options have been offered with HIIT on Tuesday with Anita and alternate hills and interval training with Celeste on Thursdays.</li> <li>(c) Eva has emailed Rotary but they have not responded. She will contact them again but if there is no response, it shall be assumed that Y Striders is no longer required.</li> <li>(d) Eva said the milestone certificates are being done by Bill and will continue</li> <li>(e) Ken said that the garage sale raised over \$1400</li> <li>(f) Ken is still researching a speaker for the club and may combine this with a social evening</li> </ul> <p><b>Minutes accepted: Christine Hebron      Seconded: Kevin Adamson</b></p>	Eva
3	<b>Correspondence in and out</b>	
	<p style="text-align: center;"><b>3 February 2019 – 10 April 2019</b></p> <p><b>TROY PARK ASSOCIATION</b></p> <ul style="list-style-type: none"> <li>1. Email received from the president of the Attadale Junior Football Club inviting Y Striders to set up an information booth or to have a presence at their 50th anniversary celebrations. Invitation accepted</li> </ul> <p><b>CITY OF MELVILLE</b></p> <ul style="list-style-type: none"> <li>1. Kevin emailed Veronica Clarke explaining that YS missed out on an invitation to attend the Lifestyles Expo 55+. This was rectified and a subsequent invitation received</li> <li>2. Winter ground allocation completed by Julie and approved by the Council</li> <li>3. Troy Park Association committee email details were requested and received.</li> <li>4. Free workshop on how to organise a community event – not actioned</li> </ul> <p><b>TOWN OF EAST FREMANTLE</b></p> <ul style="list-style-type: none"> <li>1. Learn how to use a defibrillator. No response to be sent</li> </ul> <p><b>EXECUTIVE COMMITTEE</b></p> <ul style="list-style-type: none"> <li>1. Thank you letters for service to Y Striders sent to Faye Halma, Terrence and Kaye Pestana</li> <li>2. Darryl unable to continue checking 1<sup>st</sup> Aid kits, Susan Hawkins to step in</li> <li>3. Thank you email sent to Ros Cook, Julie Basire, Karen Castle, Kevin Adamson and Mary Neesham for garage sale</li> </ul>	



# Minutes of Meeting

<b>5</b>	<b>Financial Report</b>																																																																															
	<p style="text-align: center;"><b>Christine Hebron presented the Financial Report on Julie's behalf.</b> <b>FINANCIAL REPORT 1 APRIL 2019</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Balance Bankwest Zero Trans a/c</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">\$10,269.00</td> </tr> <tr> <td>Balance Bankwest Saver a/c</td> <td></td> <td style="text-align: right;">\$10,717.84</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td>Add: Anticipated income to July 2019</td> <td></td> <td style="text-align: right;">\$ 7,404.00</td> </tr> <tr> <td><b>Total Funds</b></td> <td></td> <td style="text-align: right;"><b>\$ 28,390.84</b></td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3"><b>Less Provision For:</b></td> </tr> <tr> <td>Troy Park Rooms to July 2019</td> <td style="text-align: right;">\$ 4,225.00</td> <td></td> </tr> <tr> <td>Troy Park Lights</td> <td style="text-align: right;">\$ 500.00</td> <td></td> </tr> <tr> <td>Wages/PAYG to July 2019</td> <td style="text-align: right;">\$ 6,056.00</td> <td></td> </tr> <tr> <td>Mobile phone top up</td> <td style="text-align: right;">\$ 10.00</td> <td></td> </tr> <tr> <td>Public Liability Insurance</td> <td style="text-align: right;">\$ 1,280.00</td> <td style="text-align: right;"><b>-\$ 12,071.00</b></td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td><b>Anticipated Funds in Bank at 31<sup>st</sup> July 2019</b></td> <td></td> <td style="text-align: right;"><b>\$ 16,319.84</b></td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3"><b>Membership base stands at 64</b></td> </tr> <tr> <td colspan="3">Ordinary members – 30</td> </tr> <tr> <td colspan="3">Family members (couples) – 18</td> </tr> <tr> <td colspan="3">Social members – 13</td> </tr> <tr> <td colspan="3">Life members – 2</td> </tr> <tr> <td colspan="3">Honorary members – 1</td> </tr> <tr> <td colspan="3">Resignations – none reported</td> </tr> <tr> <td colspan="3"><b>Trial Members</b> – Mary Carr and Dawn Watson-North</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3"><b>Report provisional acceptance in Julie's absence: Karen Castle    Seconded: Eva Hart</b></td> </tr> <tr> <td colspan="3"><b>All agreed</b></td> </tr> </table>	Balance Bankwest Zero Trans a/c		\$10,269.00	Balance Bankwest Saver a/c		\$10,717.84	 			Add: Anticipated income to July 2019		\$ 7,404.00	<b>Total Funds</b>		<b>\$ 28,390.84</b>	 			<b>Less Provision For:</b>			Troy Park Rooms to July 2019	\$ 4,225.00		Troy Park Lights	\$ 500.00		Wages/PAYG to July 2019	\$ 6,056.00		Mobile phone top up	\$ 10.00		Public Liability Insurance	\$ 1,280.00	<b>-\$ 12,071.00</b>	 			<b>Anticipated Funds in Bank at 31<sup>st</sup> July 2019</b>		<b>\$ 16,319.84</b>	 			<b>Membership base stands at 64</b>			Ordinary members – 30			Family members (couples) – 18			Social members – 13			Life members – 2			Honorary members – 1			Resignations – none reported			<b>Trial Members</b> – Mary Carr and Dawn Watson-North			 			<b>Report provisional acceptance in Julie's absence: Karen Castle    Seconded: Eva Hart</b>			<b>All agreed</b>			
Balance Bankwest Zero Trans a/c		\$10,269.00																																																																														
Balance Bankwest Saver a/c		\$10,717.84																																																																														
Add: Anticipated income to July 2019		\$ 7,404.00																																																																														
<b>Total Funds</b>		<b>\$ 28,390.84</b>																																																																														
<b>Less Provision For:</b>																																																																																
Troy Park Rooms to July 2019	\$ 4,225.00																																																																															
Troy Park Lights	\$ 500.00																																																																															
Wages/PAYG to July 2019	\$ 6,056.00																																																																															
Mobile phone top up	\$ 10.00																																																																															
Public Liability Insurance	\$ 1,280.00	<b>-\$ 12,071.00</b>																																																																														
<b>Anticipated Funds in Bank at 31<sup>st</sup> July 2019</b>		<b>\$ 16,319.84</b>																																																																														
<b>Membership base stands at 64</b>																																																																																
Ordinary members – 30																																																																																
Family members (couples) – 18																																																																																
Social members – 13																																																																																
Life members – 2																																																																																
Honorary members – 1																																																																																
Resignations – none reported																																																																																
<b>Trial Members</b> – Mary Carr and Dawn Watson-North																																																																																
<b>Report provisional acceptance in Julie's absence: Karen Castle    Seconded: Eva Hart</b>																																																																																
<b>All agreed</b>																																																																																
<b>6</b>	<b>Club Captain's Report</b>																																																																															
	<p>Eva reported on the following events;</p> <ol style="list-style-type: none"> <li>1. Six members took part in the Melanoma March on 31st March</li> <li>2. A new running programme has been successfully introduced at the evening sessions. It involves HIIT with Anita on Tuesdays and on Thursdays it is intervals and hills with Celeste. Joan said that it should still be a requirement that one evening session is for a run. Eva will request the trainers alternate HIIT and interval training each week, and offer a run/walk of the remaining evening session and Joan will oversee this in Eva's absence.</li> <li>3. Eleven members took part in the Bridges run on 7<sup>th</sup> April. There needs to be a special mention for David Meredith's excellent time of 55:34 minutes for 10 kms as this was his first ever fun run.</li> <li>4. The newly revised walking programs are now available for the upcoming HBF event on 19<sup>th</sup> May</li> <li>5. Eva will be away until 9<sup>th</sup> July. In her place, Leonie will do the groundwork for the events and Joan will do the announcements to generate interest.</li> </ol> <p><b>Moved to accept: Joan De Castro    Seconded: Karen Castle    All agreed</b></p>	<p style="text-align: right;">Joan</p> <p style="text-align: right;">Deb R</p> <p style="text-align: right;">Leonie / Joan</p>																																																																														
<b>7</b>	<b>Trainer Liaison Report</b>																																																																															
	<p>Nola reported:</p> <ol style="list-style-type: none"> <li>1. Everything is running smoothly. There have only been a few changes when Deb and Celeste were unable to attend and Natasha stepped in</li> </ol> <p><b>Moved to accept: Christine Hebron    Seconded: Jennifer Turner</b></p>																																																																															

# Minutes of Meeting

<b>8</b>	<b>Trainer's Report</b>	
	Deb provided a verbal report and said that everything is running well. She has no issues.	
<b>9</b>	<b>Social</b>	
	<ol style="list-style-type: none"> <li>1. In February we had a movie night at the Moonlight Cinema to see 'Green Book'. About 14 people attended</li> <li>2. The club bike ride has been organised by Bill for Sunday 28th April. This will be a 37km ride from Troy Park around to Salters Point and back to Troy Park with a lot of stops along the way for coffee and lunch. People can join in at any point.</li> <li>3. Coming up we have the June weekend in Denmark which is being organised by Tracy Wyatt, Graeme Grieve, Ken and Pam (assisted by Nancy &amp; John and Bill). So far there are about 26 people on the list.</li> <li>4. "Eat Greek" has been booked for the 22nd Birthday Celebration on Sunday 21st July. We will have pre dinner drinks on the boardwalk on the Swan and dinner is to be a smorgasbord at a cost of \$40 each. Pay for your own drinks.</li> </ol> <p><b>Moved to accept: Karen Castle      Seconded: Joan De Castro</b></p>	
<b>10</b>	<b>General Business</b>	
	<p><b>1. Secretary and Treasurer Guidelines</b> Elizabeth said that these guidelines have been prepared to assist future committee members to take over seamlessly in the event that the sitting person is unable to perform their duties or a new person is elected. The guidelines are to be read in conjunction with the Y Striders Guidelines and the Constitution.</p> <ol style="list-style-type: none"> <li>a. The Secretary Guidelines have been uploaded to the 'Committee Only' section of the web page for access by any committee member</li> <li>b. The Treasurer Guidelines have been uploaded to the 'Committee Only' section of the web page for access by any committee member</li> <li>c. All of the secretary files and forms are stored on an external hard drive for easy handover of data</li> <li>d. <b>Addendum</b> - As an added precaution, all of the secretary files and forms have been uploaded to Dropbox for easy access and instant download by the person taking over. How to download from Dropbox is explained in the Secretary Guidelines</li> </ol> <p><b>2. Warm ups</b> Joan noted that now that training has started in earnest for longer runs, it would be advantageous if the length of time for warm ups on a Saturday was shortened. It was agreed that a 20 minute warmup is preferable so that members are out on the road by 7.20am</p> <p><b>3. Next meeting date</b> Joan would prefer the next meeting to be held during the school holidays so that she can attend. The date of the next meeting is to be 10 July</p> <p><b>4. Proposed fundraiser by Neerja – homemade curry</b> All agreed this was an excellent idea and Elizth to let Neerja know that she can go ahead</p> <p><b>5. Hot cross buns</b> It is tradition that hot cross buns are served on Easter Saturday. Christine Hebron has volunteered to pick them up if Ros could order them. Elizth to let Ros know</p> <p><b>6. September bush walk</b> Kevin said Bill would like to organise a bush day-walk for 28<sup>th</sup> September. All agreed to go ahead with it. Kevin and Pam will help in the research</p> <p><b>7. End of year competition</b> A suggestion was made by Joan that points accrued for the end of the year competition could be standardised to be fairer for all. Ken will discuss with Deb</p>	<p>Ken</p> <p>Elizth</p> <p>Elizth</p> <p>Kevin/Bill</p> <p>Ken</p>

# Minutes of Meeting

---

**NEXT MEETING TO BE HELD ON 10 JULY 2019**

I hereby certify that these minutes have been reviewed and are correct

**PRESIDENT or MEETING CHAIR**

\_\_\_\_\_  
NAME

\_\_\_\_\_  
SIGNATURE